

DOEACC CENTRE Srinagar/Jammu

(A Unit of DOEACC Society)

(An Autonomous Body of Dept. of Information Technology,
Ministry of Communications & IT, Govt. of India)

New University Campus, University of Jammu

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TENDER DOCUMENT

Tender

for

Supply & Installation of Video Conferencing

Equipment at DOEACC Centre

at

Srinagar & Jammu

Ref.No. 05/2010 Dated 19-02-2010 for Notice Inviting Tender for Supply & Installation of Video Conferencing Equipment at DOEACC Centre at Srinagar & Jammu.

LAST DATE FOR RECEIPT OF TENDER :

3rd of March 2010 upto 3:00pm

DATE FOR OPENING OF TENDER :

3rd of March 2010, 4:00 pm

Tender Document Price – Rs.500/-

Ref.No. 05/2010 Dated 19-02-2010 for Notice Inviting Tender for Supply & Installation of Video Conferencing Equipment at DOEACC Centres at Srinagar & Jammu.

Last Date for receipt of tender: 03-03-2010 upto 3pm.

- 1) Quotations are invited for the supply of the items as per enclosed list in the format as per Annexure A & B
- 2) The quotations **duly signed, SEALED AND SUPERSCRIBED ON THE ENVELOPE WITH THE REFERENCE NO. AND DUE DATE**, should be addressed to the undersigned so as to reach him on or before the due date stipulated above. Quotations received after the due date will not be considered.
- 3) The quotations should be valid for acceptance for a period of sixty days from the due date and the time required for delivery should also be clearly indicated.
- 4) Quotations will not be accepted by Fax, Email or any such electronic data transfer form.
- 5) The quotations should be for goods exactly conforming to our requirements and specifications.
- 6) If the item is under DGS&D Rate contract, the number and the price applicable must be mentioned. It may also please be indicated whether the supply can be made direct to us at the DGS&D Rate Contract Price.
- 7) Relevant literature pertaining to the items quoted with full specifications should be sent long with the quotations, wherever applicable. Samples, if called for, should be submitted free of charges and collected back at the supplier's expenses.
- 8) Copy of Authorized Dealer Certificate for the supply of Video Conferencing Equipment from Principal manufacturer and Proprietary Certificate, as applicable, should be enclosed.
- 9) Quotations should be for free delivery at our Centre. If delivery quoted is Ex-Godown/Consignor Station, delivery charges consisting of freight, packing & forwarding charges, insurance etc. should be indicated separately. Goods should be supplied duly carriage paid and insured.
- 10) Sales Tax Forms "**C or D**" **will not be issued to parties**. CST may be charged at the appropriate prevailing rates. Proforma invoice/Bill should bear the TIN No.
- 11) Goods shall not be supplied without an official purchase order.
- 12) 95 % of the payment will be made after completion of supply, installation/assembly and commissioning of the items covered by the order along with necessary spares supplied to the entire satisfaction of DOEACC CENTRE Srinagar/Jammu. Balance 5% payment will be made after expiry of warranty period. Payment against invoices shall normally be made within 30 days of receipt and acceptance of equipment/materials at our office. **No advance payment will be made under any circumstances.**

- 13) Incomplete quotations and quotations which do not comply with all the above instructions are liable to be summarily rejected.
- 14) DOEACC CENTRE Srinagar/Jammu does not bind itself to accept the lowest or any such quotation and has the right to accept or reject whole or any part of tenders or a portion of the supply of goods without assigning any reasons. No correspondence in case of rejected tenders will be entertained.
- 15) **Earnest Money Deposit @ 2%** of total value shall be sent along with the quotation by way of DD/FDR/CDR in favour of **The Director, DOEACC CENTRE Srinagar/Jammu payable at Jammu** drawn on any nationalized bank.
- 16) The entire job of Supply, Installation, Commissioning & Testing of Video Conferencing Equipment at both the sites i.e Srinagar and Jammu has to be completed **within 15 days** of placement of purchase order.
- 17) Equipment should be supplied with a minimum warranty of 3 years . During the warranty period, the supplier will be required to provide services within 48 hrs from the time of lodging of complaint. Complete address of service provider for J & K to be indicated.
- 18) Bids will be opened on 3rd of March'2010 at 4.00 pm at DOACC Centre, Jammu in presence of bidders.
- 19) All the disputes will have to be decided in the courts which are within the jurisdiction of J&K State.

Director

Encl:

- 1) Annexures A & B .



ANNEXURE A

Ref.No. 05/2010 Dated 19-02-2010 for Notice Inviting Tender for Supply & Installation of Video Conferencing Equipment at DOEACC Centres at Srinagar & Jammu.

DOEACC Centre Srinagar/Jammu intends to install one Multipoint Video Conferencing Equipment at Srinagar office, one Single Point Video Conferencing equipment at Jammu office and two Desktop software based end points for two Laptops or Desktops. The whole Video Conferencing System should be IP network Compatible.

ITEMS

A) Standard Definition POLYCOM Single Point IP Based Videoconference Solution

Polycom VSX 6000

Includes VSX 6000, 1 microphone array, English remote, Full room coverage with an electronic pan-tilt-zoom (PTZ) camera , PAL, Hardware/Software for Presentation Sharing, VSX People + Content includes Visual Concert VSX and VSX People + Content IP. Compatible with VSX 6000.

B) Standard Definition POLYCOM MultiPoint IP Based Videoconference Solution

Polycom VSX 7000s

Includes VSX 7000s, 1 microphone array, English remote, Multipoint Software VSX MPPlus Multipoint Software Option Licenses for VSX 7000s. Should allow for 4-site MP video calls. Full room coverage with an electronic pan-tilt-zoom (PTZ) camera Hardware/Software for Presentation Sharing VSX People+Content includes Visual Concert VSXand VSX People+Content IP. Compatible with VSX7000s.

C) Polycom Pvx Desktop IP Based Software.

Software to work in conjunction with PC and camera to provide business-class video, audio, and content-sharing communication over the internet.



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Annexure B

Commercial Bid

Ref.No. 05/2010 Dated 19-02-2010 for Notice Inviting Tender for Supply & Installation of Video Conferencing Equipment at DOEACC Centres at Srinagar & Jammu.

1. Price per unit in Rs. (in Figures & words)
 - a. Item A
 - b. Item B
 - c. Item C

Attach separate list, if required.

2. Taxes, Duties, Octroi & Any other statutory levies or charges
- 3 .Transportation, Insurance, Packing & Forwarding etc
4. Discount/off etc. if any
- 5 Any other charges(please specify)
6. Total Price in Rupees (in figures & words)
7. Delivery Period
8. Terms of Delivery
9. Payment Terms
- 10 .Validity of Tender
11. Warranty
12. Any other remarks
13. Address

- 14 .Signature of the Tenderer with Name , Date & Company seal